



GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO



FINANCIAL INTELLIGENCE UNIT MINISTRY OF FINANCE

FIUTT Reference: NOT/004/2021

NOTICE OF TEMPORARY OPERATIONAL ARRANGEMENTS FOR SUPERVISED ENTITIES

The Financial Intelligence Unit of Trinidad and Tobago (“the FIUTT”) has taken note of the provisions of, the Emergency Powers Regulations, 2021, Legal Notice 142 of 2021, made by the President of the Republic of Trinidad and Tobago on May 16, 2021 and to previous Regulations related to COVID-19 issued pursuant to the Public Health Ordinance Chapter 12, No. 4. In light of these Regulations the FIUTT advises Supervised Entities in particular, and the public in general of the following, **effective May 24, 2021**:

1. The FIUTT has instituted temporary operational arrangements which commenced on May 17, 2020 and which will continue until further advised (the “Relevant Period”);
2. The Staff of the FIUTT have been functioning on rotation and remotely and will continue to do so over the Relevant Period. There will be limited operations at the FIUTT’s physical offices located at Level 25 Tower D, International Waterfront Complex, 1A Wrightson Road, Port of Spain;
3. It is recommended that filings and correspondence be delivered by **ELECTRONIC SUBMISSION** during the Relevant Period. Supervised Entities submitting documents to the attention of the Compliance and Outreach Division should utilize the Division's email fiucompliance@gov.tt. All other correspondences must be submitted to the FIUTT's email at fiutt@gov.tt;
4. All required signatures and supporting documents **must** be included in electronic submissions otherwise the submission will be deemed incomplete. In the case of Registration Forms, a copy of the signatory's National ID, passport or driver's permit must be submitted together with the required documents;
5. There is no need to follow up an electronic submission with a physical submission of the identical document;
6. The FIUTT’s Drop-Off Box¹ remains available for persons who cannot submit electronically and it is located on Level 25 Tower D, International Waterfront Complex, 1A Wrightson Road, Port of Spain, during the hours of 8:00am to 4:00pm. Please note that this drop-off box will be cleared periodically, so there may be delays in responding to mail received in this manner over the Relevant Period²;

¹ Please follow the instructions on the drop box before submission of your correspondence.

² All submissions are still required by the statutory due dates (where applicable) and the FIUTT will take note of the date submissions are received.

7. Matters requiring urgent attention should be submitted via email as far as possible;
8. Members of the public are encouraged to visit our website at www.fiu.gov.tt for any further notices and advisories that may be issued.

June 1, 2021

**Deputy Director
Financial Intelligence Unit of Trinidad and Tobago**